



## **II. ORGANISING FEDERATION OBLIGATIONS REGARDING THE WEB TV**

In addition to the provisions appearing in the different Regulations listed on page 1 of the present contract, the organising Federation also agrees to fulfil the following obligations regarding the Internet broadcasting of the competition.

1. The organising Federation agrees to provide a high-speed Internet connection (minimum download flow 1024 Kb and minimum upload flow 512Kb) to each mat in order to ensure the live broadcasting of the matches.
2. The organising Federation agrees to connect these lines to laptops (one per mat) that will be set up according to FILA instructions.
3. The organising Federation agrees to feed these laptops during the entire competition through a connection with the cameras that must record all the matches and provide the images to the refereeing body to check the actions on each mat. If the host TV broadcaster records all the matches of each mat, the FILA Web TV can be connected to its production.
4. The images of the Web TV will be blocked in the countries which signed a contract with FILA.

## **III. FINAL PROVISIONS**

1. The contracting parties agree to keep each other informed of all the problems which could possibly arise when applying this contract.
2. In the case of a dispute, it will be dealt with by the FILA General Secretary, deputy prosecutor, and will be tried by the FILA Arbitration Court. The decision taken by the judge will be irrevocable.
3. The present contract is drawn up in duplicate. One of the copies must be returned to FILA by the organising Federation within 30 days of the date of signature by the FILA President.

# **FILA REQUIREMENTS FOR THE ORGANISATION OF WORLD CUPS**

## **1. PREAMBLE**

The present Requirements, the International Wrestling Rules, the General Regulations for Championships and International Competitions, the Contract for the Broadcasting Rights, the General Regulations for the senior and junior Team World Cups, the FILA Constitution, the Financial Regulations and the Regulations for the International Refereeing Body are the documents which govern the way a World Cup is run.

The organisation of a World Cup is placed under the responsibility of the following organisations: the International Federation of Associated Wrestling Styles (FILA) and the National Wrestling Federation (named hereunder organising Federation) mandated by the FILA Executive Committee. The organising Federation must name an Organising Committee which will deal with the organisation of the World Cup.

The organising Federation will be responsible to the FILA Bureau for the smooth organisation of the World Cup. In the event of an appeal, FILA's decision will prevail.

The organising Federation must draw up a Schedule of Conditions for the organisation of the World Cup based on these Regulations and the local conditions. The FILA Executive Committee will assist the organiser with its advice, its technical assistance and will carry out controls. The running of the World Cup as well as the referees' work will be governed by FILA.

## **2. GUIDING PRINCIPLES**

These Regulations are obligatory for all FILA World Cups. Any World Cup organiser who wishes to depart from these Requirements in whatever way must obtain the written approval of the FILA Executive Committee beforehand.

## **3. ORGANISATION FEE**

The organisation fee of CHF 15'000 (fifteen thousand Swiss Francs) per style for the senior World Cup and of CHF 10'000.- (ten thousand Swiss Francs) per style for the junior World Cup shall be paid to FILA upon signature of the contract. In case of failure, the organisation of the World Cup will be removed from the National Federation to which it was attributed, notwithstanding the application of penalties as stated in the Financial Regulations due to withdrawal and non-compliance with the FILA Regulations.

## **4. SHARE OUT OF THE COSTS: BORNE BY FILA**

FILA will take care of the sending of the entry forms to the qualified countries, the registration of the final entries, the press releases, and the information on the FILA website, as well as broadcasting by Web TV.

FILA will take care of the travel expenses for the TV Coordinator and for the person in charge of the secretariat.

## **5. SHARE OUT OF THE COSTS: BORNE BY THE ORGANISING FEDERATION**

The organising Federation must send a personal invitation letter to all the countries concerned and to the FILA President, the technical delegate(s), the refereeing delegates, the FILA appointed doctor(s), the TV coordinator and the member(s) of competition secretariat with the programme and information on the World Cup for the visa applications.

The organising Federation will accommodate (transport, board, and lodging) the FILA President or his substitute, the technical delegate(s), the refereeing delegate(s), the FILA appointed doctor(s), and the inspectors for the control visit(s) prior to the competition. It will also accommodate (board and lodging) the TV coordinator and the three members of competition secretariat.

- a. According to the FILA Regulations, the FILA President has the right to travel from his place of residence in first class and to have his local transport, airport tax, and visa taken care of.
- b. The FILA Bureau members appointed as inspectors, technical delegates, or refereeing delegates travel from their place of residence in business class and have their local transport, airport tax, and visa taken care of.
- c. The FILA nominated referee and the FILA appointed doctor travel from their place of residence in economy class and have their local transport, airport tax, and visa taken care of.
- d. The period which the organising Federation pays the accommodation for the FILA President, the technical delegate(s), the refereeing delegate(s), and the FILA appointed doctor(s) start 48 hours before the competition and ends 24 hours after the competition.
- e. A refereeing delegate's representation fees, that is CHF 100 (a hundred Swiss Francs) or equivalent in convertible local currency per day, payable on the spot, start 48 hours before the competition and end 24 hours after the competition.
- f. A Bureau member's representation fees as a technical or refereeing delegate, that is CHF 100 (a hundred Swiss Francs) or equivalent in convertible local currency per day, payable on the spot, start 48 hours before the competition and end 24 hours after the competition.
- g. Besides, the organising Federation will accommodate (board and lodging) all the participating teams in double international standing hotel rooms (minimum three stars), start 48 hours before the competition and end 24 hours after the competition.
- h. The expenses for replacing wrestlers (men and women) as well as for the accompanying persons are not born by the organizer. They must pay the fee per night fixed by the organizer in agreement with FILA.

## **6. SHARE OUT OF THE COSTS: BORN BY THE PARTICIPANTS**

The participating teams from affiliated National Federations will have the obligation to send their entries to FILA before the deadline. Past the deadline, entries will not be accepted and the wrestlers will not be authorised to participate.

A valid FILA licence is obligatory for all participants to the junior and senior World Cups.

At the time of accreditation of the junior and senior World Cups, an entry fee of CHF 100 (a hundred Swiss Francs) per wrestler must be paid to FILA through the organising Federation. Accreditation gives the right to the holder to free urban transport, constant access to the competition venue, free participation in the banquet and in all other events organised by the host.

## **7. AUDIOVISAL RIGHTS**

### **7.1 Commitments of the organising National Federation and of the host broadcaster concerning television broadcasting**

- a) The organising National Federation agrees to choose the television body in its country which will act as host broadcaster of the event and which will supply the television coverage, will ensure the production by providing the international feed and which will broadcast the sound and pictures of the events in compliance with international standards by using multi-cameras in order to offer several different shooting angles of the action and frame without costs for FILA.
- b) The host broadcaster from the organising country who signed with the organizer the coverage and broadcasting contract is allowed to broadcast a programme in the country in which the FILA event is taking place.
- c) The broadcasting channel which has bought the television broadcasting rights from the FILA or from a FILA agent for a certain territory or a specific country has the right to broadcast on the defined territory or country specified in the contract

### **7.2 The National Federation which wishes to organise a World Cup covered by FILA must accept the following conditions:**

- a) The host National Federation must provide the international signal from the production company or the television channel, the principal broadcaster of sound and pictures, at no cost to the FILA or its agent. The quality of the signal must conform to international standards concerning sounds and pictures and there must be several cameras covering the event.
- b) If the host National Federation cannot draw up a contract with a television channel or a producer from the host country it must inform the FILA at least 12 months before the opening day of the event. The FILA can then decide whether to cancel the event and to nominate a different National Federation as organiser or to provide a production company which cost must be borne by the organizer.
- c) The organizer must ensure the television coverage of the whole World Cup, the production and the providing of the international feed every competition's days.
- d) Broadcasters having bought the broadcasting rights from the FILA or its agent may use them for this specific FILA event until 31<sup>st</sup> December of the year in which the FILA event has taken place.

### **7.3 Guarantee**

A National Federation which makes a request to hold a World Cup must provide a guarantee per contract from a channel or television company which is ready to make available, free of charge to the FILA, the international feed as stated in international standards.

### **7.4 Sanctions**

If there is no television coverage or if the feed is not available during the World Cup, the host National Federation will be made responsible and will have to pay to FILA CHF 125'000 as damage in the month which follows the closure of the event.

This amount is also applicable if a National Federation withdraws from organising a World Cup without a valid reason less than one year before it is due to take place.

## **8. ADVERTISING**

As all the rights belong to the FILA, they can only be negotiated by FILA or its representative or through an agreement signed beforehand between FILA and the organising Federation.

### **a. Rights belonging to FILA**

FILA owns the mat surfaces, the score boards, the interview room, and the surface around the podium. These spaces cannot be used by the organiser unless he reaches a separate agreement with FILA for marketing the mat surface.

It is specified that FILA keeps the totality of the revenue coming from its own sponsors. In addition, FILA reserves the right to use advertising spaces for its sponsors.

Besides, FILA will help the organiser in all the fields of its competence in order to promote the World Cup as best it can. This must include the publication of information on the FILA's and the organiser's website.

### **b. Rights belonging to the organising Federation**

Advertising in the competition hall and locations other than those reserved for FILA belongs to the organiser, as follows: advertising in the competition hall outside the mat surface area, posters and all types of urban advertising, tickets, programmes, etc. The organising Federation keeps all revenue from these sources.

In addition, the organising Federation commits itself to market the World Cup in the most optimal way and to maximise the financial resources in order to achieve the goals set by FILA.

## **9. OBLIGATORY INSURANCE AND RESPONSIBILITY**

Every wrestler who competes in a World Cup is insured by FILA. However, FILA declines all responsibility in the event of an accident occurring to organisation staff, the public and all individuals other than competitors, referees and FILA Bureau members present. FILA also declines responsibility in the event of fire, riot, aggression and any other catastrophe which could happen during the World Cup.

Consequently, the organising Federation must take out insurance with a company of its choice to cover its and FILA's civil liability for the duration of the World Cup including the time taken to install the facilities before the Cup and the time taken to dismantle them afterwards.

The organising Federation must send a copy of this insurance policy to FILA as soon as it is signed.

## **10. FILA'S OBLIGATIONS**

FILA will assist the organising Federation. The inspector nominated by FILA, the Director of the FILA Officiating Department, and the FILA Secretary General comprise the commission which is responsible to the Executive Committee for permanent contact with the organising Federation. It must always be available for the organising Federation for advice and information.

A preliminary inspection report will be made at the first meeting of the Executive Committee which follows the attribution of the World Cup.

A second report will be compiled one year before the World Cup and will concentrate on the conditions for the television broadcasting of the event, its marketing, advertising, etc.

## **11. ORGANISING FEDERATION'S OBLIGATIONS**

### **a. Financial obligations**

The organising Federation must fulfil all the financial obligations mentioned in the present Requirements, in the Financial Regulations, and in the General Regulations for Championships and International Competitions.

### **b. Prize money in cash**

The organizing Federation must award prize money in cash to the participating teams ranked at the World Cups. The amount of this prize money will be negotiated at the time of the assignment of the World Cups and will be agreed between the organizing National Federation and FILA. The global amount of these prize money can't be less than 100'000 Euros.

### **c. General Programme**

At the latest six months before the World Cup and after FILA's approval, the organising Federation will send to the affiliated National Federations, to the FILA President, to the Bureau members, and to the officials concerned the official letters of invitation, the provisional programme, the World Cup Regulations. One copy of the programme will be given to each National Federation and to the FILA officials on their arrival.

### **d. Entry formalities to the country of the organising Federation**

The organising Federation must guarantee with its country's responsible authorities that FILA officials, National Federation officials and competitors who wish to take part in the World Cup be allowed to enter and leave its territory. Entry visas must be valid for 30 days and must be available 30 days before the World Cup date. The National Federations must respect the deadlines given by embassies and consulates.

### **e. Transport**

The organising Federation must make transport facilities available to officials and participants between the station, airports, and accommodation sites as well as between competition, training, and accommodation sites. Transport facilities are only provided for participants who are accommodated in sites proposed by the organising Federation.

A private chauffeured car will be permanently available for the FILA President, the Secretary General, the technical delegate(s), and the refereeing delegate(s).

A minibus or a bus will be available for the FILA appointed doctor(s), the selected FILA referees, and other officials designated by the FILA Executive Committee.

### **f. Accommodation**

The board and lodging conditions, approved by FILA, and the addresses of the hotels will be mentioned on the specific information form which will be sent to the participants together with the programme of the competition.

### **g. Anti-Doping Control**

The organising Federation must take all the steps necessary to ensure that the anti-doping tests can take place and guarantee that the samples will be analysed by a laboratory which is WADA/IOC accredited. The test must take place according to the rules of the World Anti-doping Code of WADA, IOC and FILA.

The complete three first teams must present themselves for anti-doping tests. The costs engendered by the anti-doping tests will be borne by the organising Federation. If FILA requires additional doping tests, it will bear the cost of these tests.

#### **h. Staff and material**

In accordance with the present Requirements, the organising Federation must fulfil all the necessary conditions for staff and material. It must make all the necessary guarantees concerning insurance for civil liability coverage during the whole of the World Cup in addition to 48 hours beforehand and 24 hours afterwards.

#### **i. Medals, diplomas and results**

The organising Federation must send a set of medals and diplomas to FILA before the competition. Immediately after the end of the competition, the organising Federation must email the complete results (full competition brackets) to FILA so that they can be posted on the FILA website.

### **12. ORGANISATION**

#### **a. Information, brochure, and reception desk**

During the World Cup, from the arrival of the first delegation to the day following the last competition, the organising Federation must organise a central reception desk which will be situated, if the accommodation is split over several hotels, at the competition site. This desk must provide all the delegations with useful information during their stay and their participation in the World Cup.

A representative must be present at the airport or station to welcome all the delegations and to provide them with the information they need for the transport during their stay.

The address and phone number of the information and reception desk must be sent to the National Federations and to the FILA officials at least 10 days before the World Cup. This desk will be open 24 hours a day at least during the days the delegations arrive.

#### **b. Hymns and flags**

The organising Federation must ensure that the delegation leaders provide and certify the national anthems of their country (short version) and the national flags (size 1.20m x 1.80m). The use of the FILA recording of the national anthem is recommended.

#### **c. Training**

The organising Federation must offer all delegations training and transport facilities which correspond to the number of competitors. Training times must be co-ordinated with the delegations and appear on a training schedule.

#### **d. Weigh-in**

The weigh-in is the responsibility of the technical delegate and the refereeing delegate. A weight tolerance of maximum 2 kg may be authorized.

The official weigh-in for each category is the day before the competition in the evening. The official weigh-in lasts 30 minutes. The competitors are allowed to check their weight on the scales available, which will be identical to those used for the official weigh-in, as many times as they wish. The Organising Committee of the World Cup must provide each day one person for each scale to help the members of the Officiating Department assigned.



**e. Draw**

The draw for positions in the competition table is the responsibility of the technical delegate and the refereeing delegate.

The draw must be done by computer with the FILA competition software (Heracles) the day before the beginning of competitions, during the weigh-in and under the control of the referees designated for this task by the Refereeing Department. It must be public and the press/television must be invited to attend. The result of the draw will be distributed by the organising Federation to each delegation as soon as it is complete.

### **13. COMPETITION HALL**

The competition hall will be large enough to house the competition equipment necessary and will have at least 5,000 seats. The room temperature will be between 18° and 22° centigrade maximum. The competition area will be equipped according to the General Regulations for Championships and International Competitions.

**a. Competition area**

The competition area must be on a raised platform 0.80m - 1m maximum high (comprising a "flexible" deck or an "elastic" platform) and must be covered with 2 regulatory and new mats which must be in accordance with the FILA's colours and standards, 12 m x 12 m. The marking must be done according to the Wrestling Rules.

Each competition mat will be equipped with one 43" plasma screen at each ends of the mat and, just in case, manual boards and recording and timing equipment, gongs, etc which will be supplied by the organiser as laid down in the Refereeing Rules.

The competition hall must be equipped to enable optimal viewing for spectators and competitors (matches in progress and upcoming, match results, times, number of points, nationality) and a giant screen for the "challenge". It must be possible to light the mats. The light must be directed vertically at the mat and must not be less than 1,500 lux (the best lighting being 1,800 lux). Non-authorized people will not have access to the competition area and the surrounding area.

**b. Reserved spaces**

Sufficient numbers of seats must be allocated to the FILA Executive Committee, the VIPs, the Officiating Department, the referees, the technical officials, the doctors, the first aid teams, the journalists, and the competitors and will be labelled accordingly. The competitors' seats will be placed as close as possible to the competition area and will have direct access to it.

The organising Federation will make a table for at least four people available in the competition area for the Officiating Department. The officials at the table must be able to work independently of the other set-ups. In addition to the tables in the competition area, there will be a central table for the judge opposite the mat chairman's. There will also be a table for the doctors for each mat (for 2 persons).

**c. Specific Rooms**

A warm up hall with 2 FILA approved mats, a room with bathroom for anti-doping tests, a first aid room, massage tables, changing rooms which can be locked, a private room for the FILA Bureau, referees and members of the Officiating Department, a working room for the Press, and dining areas must be provided.

#### **d. Communication devices**

Cellular phones must be available for the technical delegate, the refereeing delegate, the secretariat, and the FILA President. These microphones will be interconnected.

### **14. RECOMMENDATIONS CONCERNING THE NEEDS OF THE PRESS**

The accreditation of all categories (Medias, Broadcasters, Paper press, Photographers, etc.), will have to be done at the "Press Point" on the competition site by the FILA Television – Press Delegate.

At this occasion, each accredited person will receive a waistcoat for a fast identification of the staff category.

A caution of 100 USD or 100 CHF will be requested for each waistcoat, and returned when the waistcoat is given back.

The Medias accreditation will be made in two categories:

- 1<sup>st</sup> category: camera holders, who will get a free access accreditation to all competition sites.
- 2<sup>nd</sup> category: all other Medias who will have restricted access.

The basic principle of the press tribune is its extra-territoriality; only technicians and television teams from the participating countries may have access to it. Anyone else and in particular members of the public without a press badge may not enter. Consequently, entry to this area needs to be checked by an official from the Organising Committee.

The press tribune, situated preferably in the middle of the tribunes, in the middle of the 2 mats, should offer about 100 seats (depending on the country in which the World Cup is being held) equipped with tables and electrical sockets (for journalists using personal laptop computers). In addition, when it is possible, these seats should be equipped with television monitors so that the reporters and their technicians can use their seats if the cabling is extended that far. It would be more practical however to place them with the TV and radio commentators which would mean there would be a second zone to protect. With a different arrangement, the space in front could be used for the television and radio and the space behind reserved for the written press. That way only one check point would be necessary.

A press room with tables, chairs, and electrical sockets must be made available near the press tribune. In this room, or when it is possible in another room, telecommunications must be installed by the national telecommunication service of the host country. The basis structure must be 4 to 6 pay phones (card or coin), 3 faxes, and Internet connection. The Organising Committee must pay for this communication equipment and journalists must pay for their personal lines and, of course, for their calls.

A service which provides prompt and accurate results must be set-up; match sheets will be distributed by messengers in the press tribune as well as results by category at the end of each round. In the press room, there must also be 8 racks corresponding to the 8 weight categories per style in which the results will be continuously updated. At the end of the World Cup, a complete set of results will be distributed to the journalists.

As far as interviews are concerned, two areas must be set-up. First, a mixed area between the competitors before their entry into the changing rooms and the journalists, secondly, an official area with microphones and interpreters in order to interview the medal holders. Photographers, wearing chasubles in order to facilitate their identification, will sit as near the mat as possible on the same side as the television cameras, so that they do not hamper them with their flashes. About 50 seats must be made available to photographers depending of the host

country so as not to hamper their view (no referees' table in front of them, no passing to and fro in front). Minimum lighting must be 1,500 lux with 1,800 lux being preferable.

The World Cup press service must be organised by a press attaché who must be nominated by the Organising Committee. It is recommended that he be a journalist. If this is the case, he will not be allowed to work for his newspaper. A representative of the International Association of the Sporting Press and the FILA Media Commissioner will link up with the organisers and the press attaché to settle matters relating to the profession and to assist the press in accomplishing its task.

## **15. OFFICIALS**

### **a. FILA Officials**

FILA officials are nominated as such by the FILA President and work for the event for FILA. They must have a special status and their identity cards must be appropriate. These identification cards will enable officials to have access to all the areas covered by the event.

### **b. FILA referees**

The referees who work during the World Cup will be nominated by the FILA President following the suggestions made by the Officiating Department. They must arrive in the host country one to three days before the competitions, depending on their country of residence and the dates of the course, and leave one day after.

### **c. Officials and technical assistants from the organising Federation**

The Organising Committee must ensure that the staff has been trained thoroughly and is able to fulfil the various tasks in connection with the World Cup.

There must be at least two timers per mat, one for recording the real duration of the match and his substitute. If possible, there should be a third person, a specialist who can make sure that the FILA competition software (Heracles) is used properly. For more details, see the Refereeing Rules.

### **d. Medical staff**

The organising Federation must provide enough medical assistance for the whole of the competition (one doctor and one medical auxiliary per competition area) and three or four doctors for the preliminary medical examination. In addition, an ambulance must be ready to take injured competitors to hospital. Contacts will have been made with the nearest hospital for emergency treatment.

### **e. National Federations' officials**

The Organising Committee must reserve a seat for each National Federation's President or his representative. Every National Federation must have a doctor per style who is accredited for their team. If they do not have their own doctor, they may ask that the doctor from another team be accredited for their team too. If none of these solutions is possible, they will accept the event's doctor as their "accredited doctor".

## **16. OFFICIAL CEREMONIES**

### **a. Positioning of the FILA officials**

The FILA officials will be seated in two or three rows in the space reserved for them at the opening, closing and medal ceremonies.

The representative of local authorities (Minister or other dignitary representing the highest authority in the country hosting the event) will be seated in the first row. On the left of this person will be the FILA President and on his right the representative of the IOC or the NOC.

The President of the organising Federation will sit to the left of the FILA President or his representative. The President of the NOC of the host country will sit to the left of the FILA President (on the second seat).

The FILA officials will occupy the second row (Vice-Presidents, Honorary Presidents, Secretary General, President of the Officiating Department, Medical Commission and Olympic Commission).

The local VIPs, sponsors' representatives and FILA officials' wives will sit in the third row.

A private room at the competition venue will be made available to these guests and the VIPs. Refreshments such as coffee or tea will be served.

### **b. Opening Ceremony**

Following the announcement of the opening ceremony and the cultural and sporting programme, the delegations, in tracksuits or any other suitable attire, will file past preceded by a sign with their country's name on; either in their entirety in the language of the organising Federation or in the abbreviation approved by the IOC; and their national flag. The sign bearers will be provided by the organising Federation. They will lead the delegations to line up opposite the area reserved for the officials.

The delegations will enter in alphabetical order to music. The host country will enter last followed by the referees and the technical officials. When all the delegations are present, the flag of the host country, that of FILA, and that of IOC will be raised (the IOC flag must never be used together with any "advertising material" in any photographic or video report). These flags remain hoisted for the entirety of the event.

The President of the organising Federation will make a speech. The President of the NOC, the President of the host country or the Sports Minister can also be asked to make speeches. The FILA President will always speak last and declare the event open or will delegate this honour to his appointed substitute. The following text is used to declare a competition open: "In the name of ..... I declare the (FS, GR, FW) World Cup open." The opening ceremony lasts 30 minutes including the sporting and cultural events.

### **c. Award ceremony**

The World Cup is provided by FILA for the winning team. The organising Federation will have to provide a cup for each team and a medal for each medallist, according to their ranking.

The formal award ceremony takes place each day after the finals of the weight category. The athletes enter and leave to the accompaniment of music. They must be dressed in their national team tracksuit and line up behind the podium in the following order: 2, 1, 3.

The speaker must clearly announce the ceremony and pronounce the name of the teams, nationality and classification of the recipients as well as the names and titles of the officials who will present the cup and medals. We strongly recommend the use of giant screens

which show the names of the medal winners. Award winners are presented in the following order: 1) gold medal; 2) silver medal; 3) bronze medal; 4) other awards.

It is strictly forbidden for wrestlers who are on the podium to have national flags or any identification on them other than the regulatory ones on their national outfits. The Organizing Committee is responsible for the good implementation of these guidelines.

The flags are hoisted at the same time but with a slight difference between their heights: 1<sup>st</sup> at the top, 2<sup>nd</sup> slightly below, and the 3<sup>rd</sup> lower still. When the short version of the national anthem of the country of the winner is played, officials and athletes must turn to the flag for the salute.

The privilege of awarding medals belongs to the FILA President who can delegate this honour to highly placed individuals present as well as to FILA Bureau members. The presentation order is determined in consultation with the FILA protocol officer.

#### **d. Closing ceremony**

The closing ceremony takes place with all the delegations present walking past after the last medals from the competitions of the last day have been presented. As the closure is announced, the flags of the host country and the FILA's are lowered, accompanied by the FILA hymn. The President of the organising Federation presents the FILA flag to the FILA President who will solemnly present it to the representative of the country which will organise the next FILA event.

#### **e. Banquet (optional)**

During the official dinners and banquets, the President of the organising Federation will be on the FILA President's left. The IOC or NOC representative will sit on his right. The wives will be seated among the other individuals present.

As far as possible, guests who are not at the official table will be seated according to their rank. Toasts and speeches will be made during the dessert. Official clothing is required during these ceremonies.

## **17. SUMMARY OF THE ORGANISING FEDERATION'S OBLIGATIONS**

The sporting organisation of the World Cup must be placed under the control of the technical delegate assigned by the FILA President as per the FILA Constitution and Regulations.

### **1. ACCOMODATION OF THE FILA OFFICIALS**

#### **a. Transport, board, and lodging**

- FILA President
- 1 technical delegate
- 1 refereeing delegate
- 1 FILA delegated doctor
- 1 inspector prior to competition

#### **b. Board and lodging**

- TV coordinator.
- the three members of the competition secretariat

## **2. PREPARATION AND DISTRIBUTION OF THE FOLLOWING DOCUMENTS**

- invitations
- general information about the event
- competition regulations
- programme
- forms for hotel accommodation, arrivals, departures, training timetables, meals, tickets
- posters
- accreditation cards
- random draw forms
- weigh-in forms and medical examination forms
- competition table
- lists for the chronological order of bouts
- final entry by name to be handed over to the competition secretariat before each match
- entry forms for bouts
- lists for referees needing to work
- notifications for anti-doping tests
- forms for collecting urine tests
- diplomas for the competitors
- results sheets

## **3. INFORMATION AND RECEPTION DESK**

- welcoming participants when they arrive at the airport/station and when they leave
- attributing hotel rooms
- helping ordering meals
- helping with local and international transport (confirming flights)
- reserving training periods
- helping with questions about culture and tourism
- collecting, at accreditation time, the entry fee of CHF 100 (a hundred Swiss Francs) per wrestler and handing it over to the technical delegate.

## **4. REQUIRED FACILITIES**

All the necessary facilities which are required for the competition must be checked or approved by the authorising services of the FILA.

### **a. Hall facilities**

- the competition hall must be big enough to hold 2 mats and the necessary facilities
- a warm up hall with 2 mats
- a weigh-in room and draw room of about 100 m<sup>2</sup>
- a room for the non-official weigh-in at the competition venue and in each hotel
- training facilities (equipped with mats, changing rooms, showers, and scales) fairly distributed to the National Federations in order to ensure equal training conditions to all the participants
- lockable changing rooms for competitors with showers, toilets and massage equipment
- a room for checking the entries
- a relaxation room for the referees
- a relaxation room for the technical delegate with desk
- two anti-doping test rooms (one for men and one for women) with sanitation
- an infirmary equipped for first aid (oxygen, defibrillator, etc.)
- a press centre with the necessary equipment (fax, telephone, Internet)
- a press conference room
- separate dining rooms for the FILA officials, FILA guests, referees, competitors and spectators
- a conference hall with room for 50 people

- rooms for the Organising Committee
- an office for the FILA President with telephone, fax, Internet
- an office for the FILA competition secretariat (equipped with computers, printers, photocopiers with sorters, telephone, fax, Internet access)
- a room for the Refereeing Department's meetings and daily meeting of referees (20 seats) equipped with video material
- all the rooms must be equipped with loudspeakers

#### **b. Hall equipment**

- 2 wrestling mats (new and FILA approved)
- 1 raised platform (0.80 m - 1 m) on which the mats must be placed
- 2 43" plasma screens per mat
- 1 giant screen for the "challenge"
- 1 table and 3 chairs for the Refereeing President and the technical delegate
- 1 table per mat for the timers, mat chairman and video control
- 1 manual board with the results per mat
- 1 gong per mat with a different tone
- 1 manual timer per mat for back-up
- 1 table and 2 chairs per mat for the doctor responsible for the mat and his assistant
- 2 chairs per mat for the coach and doctor
- chairs for the referees (depending on how many there are but a minimum of 20 chairs per mat)
- 1 central microphone
- signs with the participating countries' names on
- flags of the countries or the delegations participating with flag bearers
- national anthems of the participating delegations (short version)
- flags of the nation's participating for the medal ceremonies
- podium for the medal ceremony
- FILA flag
- national flag of the host country
- cups and medals (provide 1-2 additional medals per weight category)

#### **c. Accreditation**

- 2 computers
- 1 FILA competition software (Heracles)
- 2 fast printers
- cartridges of replacement
- 2 digital cameras connected to the computers + tripods
- 2 lamination machines + 500 A4 lamination sheets
- 2 cutting machines (Massicot)
- 2 punches
- A4 sheets

#### **d. Weigh-in facilities and random draw**

- 2 scales (without springs) with guaranteed precision
- 1 table and 2 chairs per scales
- 3 assistants per scale (1 referee nominated for this task and 1 secretary) and 1 technician to calibrate the scales if necessary
- 1 weigh-in sheet per weight category
- random draw table
- 2 computers
- 1 FILA competition software (Heracles)
- 2 printers
- 2 television screens or 2 video-projectors
- empty competition tables
- lists of draws by category corresponding to the numbers of participants
- equipment for the manual draw if necessary

#### **e. Competition secretariat**

- 2 computers
- 1 FILA competition software (Heracles)
- 2 black & white laser printers
- 1 colour laser printer
- 1 USB scanner
- 1 photocopier
- cartridges of replacement
- tables and chairs
- 1 book binder + binding supplies
- A4 and A3 paper reams
- office supplies: pens, rulers, pencils, erasers, markers, highlighters, staplers, staples, folders, transparent pockets

#### **f. Press Centre**

The size and equipment in the Press Centre must correspond to the number of accreditations of journalists. Working conditions must conform to AIPS standards:

- Internet connections
- fax
- telephones
- computers
- interview areas
- seats with desks for journalist
- photocopiers
- bar – buffet

### **5. TELEVISION BROADCASTING**

The domestic rights belong to the OC. International rights belong to FILA and distribution is made by FILA.

The OC shall provide the FILA with a daily 30-min broadcast highlights and a daily 2 min 30 sec news report. The FILA will offer these two formats in distribution to increase the event's exposure. The OC and the FILA will equally cover any incurring costs. Eventually, the FILA will have its own FILA Broadcasting team, editor and coordinator, to prepare highlights and news.

In addition, the OC shall support the implementation of webcasting by providing:

- 1 connection to the Internet per ring with a minimum of 2Mbit/s guaranteed upload link.
- 1 desk and power supply (min 1.6 KVA) at each ring

The minimum time requirement for supplying the signals is to provide coverage of the semifinals, finals and awards ceremonies for each weight division. All technical issues with regard to the international signals, including but not limited to, camera positions, changes in time schedules, advertising placement, etc., must be discussed with and approved by the FILA, the OC and its contracted agent. In the event of a dispute, the FILA reserves the right to make the final decision.

Immediately after the conclusion of the broadcast of the Championships, the OC will require the producer to provide to the FILA with one copy of the entire program in PAL broadcasting format, the choice of which shall be the FILA's, on a BETA SP videotape, or disk or any other broadcast quality format agreed by the FILA, at no cost to the FILA. In addition, the OC should submit broadcasting results and the evaluation report of the broadcasting analyzed by the research group of laboratories.

The OC shall designate a person to coordinate between the FILA and the host broadcaster to set up the technical requirement. This person must be available to work with FILA broadcasting team six (6) months prior to the event and provide an e-mail and mobile phone number.



The OC shall provide the broadcasters, including the host broadcaster and other broadcasters contracted by the FILA and its contracted agents, with the requested commentary position(s) that the broadcasters need at the venue, and shall cooperate with them to ensure their smooth broadcasting activities; provided that any technical cost incurred by the provision of such services arises, the costs shall be borne by each respective broadcaster that has requested services, so as not to interfere with the running of the tournament.

The following are a list of compulsory broadcasting programs that the OC shall be responsible to broadcast through the host broadcaster:

Opening Ceremony

Semi-finals and final competitions of all disciplines

Medal awarding ceremonies

## **6. REQUIRED STAFF**

### **a. General announcer (French – English –local language)**

### **b. Organising Commission**

- 1 person in charge of the Organisation Office
- 1 person in charge of the information and reception desk
- 1 person in charge of accommodation (board and lodging)
- 1 person in charge of training
- 1 person in charge of transport
- 1 person in charge of Public Relations
- 1 person in charge of material and equipment
- 1 person in charge of the weigh in and the random draw
- 1 assistant for checking nationalities, invitations, giving out identity badges, checking flags and national anthems

### **c. Medical staff**

- 1 doctor per mat
- 1 medical assistant per mat
- 2 doctors for the anti-doping tests (men and women)
- 2 doctors for the medical check up before the weigh-in

### **d. Mat table staff**

- 1 person in charge of the electronic score boards
- 2 persons in charge of timing bouts (timer)
- 1 video controller per mat
- 1 runner
- 2 guides for competitors
- security staff

### **e. Ceremonies**

- 1 person in charge of ceremonies and questions concerning protocol who will work with the FILA protocol officer
- 5 assistants for the prize giving ceremonies
- 5 assistants for the opening and closing ceremonies

Senior Men's World Cup	CHF 15'000.- per style	* Travel and accommodation of the inspector (business class)	*Travel and accommodation : - FILA President or his representative (1st class) - 2 technical delegates (business class) - 1 FILA appointed doctor (economy class) - 1 refereeing delegate ** (economy class or business class according to the position of the delegate) CHF 100.- per day as representation expenses (2 days before, during the competition and 1 day after)
Senior Women's World Cup	CHF 15'000.-	* Travel and accommodation of the inspector (business class)	*Travel and accommodation* : - FILA President or his representative (1st class) - 2 technical delegates (business class) - 1 FILA appointed doctor (economy class) - 1 refereeing delegate * (economy class or business class according to the position of the delegate) CHF 100.- per day as representation expenses (2 days before, during the competition and 1 day after)

travel fee = from home to the competition venue and return plus visa cost  
accommodation = hotel and food

\*\* When the Officiating Delegates or the Instructors are FILA Bureau members, they are entitled to Business class air tickets

Please note that when a referees' course is organized, 2 officiating delegates will be assigned by FILA

The payment of representation expenses, board and lodging expenses for the officiating delegates depends on the duration of the theoretical part of the course.

Representation allowances for Bureau members and Instructors are CHF 100.- per day.

**Corsier-sur-Vevey,**

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Place and date

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FILA seal and President's signature

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Place and date

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Organising Federation seal and President's signature